



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
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ALHAMBRA, CALIFORNIA 91802-1460

February 10, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

21 of February 10, 2015


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

**AWARD CONSULTANT SERVICES AGREEMENTS FOR AS-NEEDED MATERIALS TESTING,
PAVEMENT MIX DESIGN, AND INSPECTION SERVICES
ON FEDERAL AND NON-FEDERAL FUNDED PROJECTS
THROUGHOUT LOS ANGELES COUNTY
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize the Director of Public Works or her designee to proceed and award six consultant services agreements for as-needed materials testing, pavement mix design, and inspection services to be utilized on various Federal and non-Federal funded projects throughout the Los Angeles County and other neighboring jurisdictions for a 3-year term plus two 1-year extension options each. In addition, this action would authorize the Director of Public Works or her designee to extend five existing but expiring consultant services agreements for these same types of services for a period of 1 month, with two potential 1-month extension options for each agreement, to ensure there is no gap in services while transitioning to the new consultant services agreements. These extensions would not increase the combined aggregate program amount.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Award and authorize the Director of Public Works or her designee to execute consultant services agreements with G3 Quality, Inc.; GMU Geotechnical, Inc.; Kleinfelder, Inc.; Ninyo & Moore; RMA Group; and Twining, Inc., to provide as-needed materials testing, pavement mix design, and

inspection services for various Federal and non-Federal funded County projects for a 3-year term plus two 1-year extension options for each firm. The maximum not-to-exceed annual program amount is \$1,250,000, with a maximum aggregate amount of \$6,250,000 for the 3-year term, plus the two option years, if exercised. Any of the above-referenced six consultants may provide as-needed materials testing, pavement mix design, and inspection services up to the annual aggregate amount of \$1,250,000. The term of each consultant services agreement shall commence on the date of the full execution of the contract unless otherwise modified, and shall extend for a period of 3 years from such commencement date plus two 1-year extension options. The expiration of the consultant services agreement is subject to the following condition: Where the consultant for a given project has been authorized by the County but does not complete services prior to the stated expiration date, will be automatically extended solely to allow for the completion of such services.

3. Delegate authority to the Director of Public Works or her designee to exercise the two 1-year extension options on the above-referenced six agreements at the discretion of the Director of Public Works or her designee based upon the level of satisfaction with the services provided and availability of funding.

4. Delegate authority to the Director of Public Works or her designee to extend the term of the existing consultant services agreements with Kleinfelder, Inc. (PW13331); AMEC Environment & Infrastructure, Inc. (previously known as MACTEC Engineering and Consulting, Inc.) (PW13297); Ninyo & Moore (PW13330); RMA Group (PW13332); and Twining, Inc. (PW13337); up to 1 month each with up to two additional 1 month extensions each, commencing on February 23, 2015, for a total extension not to exceed 3 months each, through May 22, 2015, without any increase to the combined aggregate program amount.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended consultant services agreements will enhance the Department of Public Works' overall materials testing capabilities for various County and contract cities' public works projects. The use of these as-needed consultants will enable our Geotechnical and Materials Engineering Division's Materials Laboratory to better manage fluctuations in workload and thereby provide responsive services to our clients. In addition, the selected as-needed consultants possess specialized equipment and expertise that is not presently available with Public Works. To expand the ability to use these as-needed consultants on federally funded projects, the Requests for Proposals (RFPs) were processed following Federal guidelines. Prior to award by the Board of Supervisors, a pre-award audit for each consultant needs to be performed by the California Department of Transportation (Caltrans) to ensure they are in conformance with Federal guidelines. The documents were forwarded to Caltrans on January 29, 2015. A typical review period is 30 working days from the receipt of a complete packet.

The extension of the current five consultant service agreements beyond February 22, 2015, will allow services on previously assigned projects only to continue uninterrupted in case the State does not complete their review and provide their approval authorizing the County to execute the agreements. Board approval of the recommended action will extend the five existing Agreements for 1 month with two additional 1-month extensions for a potential total of three additional months without any increase to the total aggregate program amount. The Board originally awarded these Agreements in 2009. The extension will allow Geotechnical and Materials Engineering Division's Materials Laboratory to respond effectively to inquiries from the State on previously assigned projects without a break in services since these Agreements will currently expire on February 22, 2015.

Implementation of Strategic Plan Goals

This action is consistent with the County Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Community Support and Responsiveness (Goal 2) and Integrated Services Delivery (Goal 3). The use of as-needed consultant services agreements has enabled Public Works to better manage fluctuations in workload and thereby provide responsive services to our clients. In addition, provisions of materials testing, pavement mix design, and inspection services will enhance Public Works' ability to deliver effective municipal services to County residents.

FISCAL IMPACT/FINANCING

No direct impact to the County's General Fund is expected from this action. Each of the six contracts is part of the entire program. The entire program is for a combined aggregate, maximum annual amount not-to-exceed fee of \$1,250,000. This amount represents Public Works' estimated annual cost to perform these as-needed services. Should additional work be required that exceeds the amount authorized, Public Works will return to the Board for approval. The agreements will provide as-needed materials testing, pavement mix design, and inspection services for a 3-year period commencing on the date of the initial Notice to Proceed, with two 1-year renewal options. The potential aggregate maximum sum for all six contracts is \$6,250,000 for a total term of five years. Since the work may be requested on an as-needed basis and may be from various funds, work will not be authorized without first ascertaining that funds are available.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreements will be in the form previously reviewed and approved as to form by County Counsel. The recommended contracts were solicited on an open competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultants are in compliance with the requirements of the Chief Executive Office and the Board.

The consultant services agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: The County of Los Angeles' Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Guidelines. These services are within a class of work that has been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15306 and 15304 (f) of the CEQA.

CONTRACTING PROCESS

On August 18, 2014, Public Works issued a Request for Proposals (RFP). As requested by the Board on February 3, 1998, the RFP was advertised on the County's "Doing Business with Us" website. The RFP was also advertised on the Public Works "Contract Opportunities" website and in the Los Angeles Daily Journal (copies of the postings are enclosed for your reference). Thirteen firms responded to the RFP by the September 15, 2014, deadline.

The Evaluation Committee, composed of staff from Construction Division and Geotechnical and Materials Engineering Division, evaluated the proposals and determined G3 Quality, Inc.; GMU Geotechnical, Inc.; Kleinfelder, Inc.; Ninyo & Moore; RMA Group; and Twining, Inc., as the best qualified firms to perform the required services. These evaluations were completed without regard to race, creed, color, or gender and in accordance with the informed averaging scoring methodology.

The recommended agreements require that consultants demonstrate their good faith efforts to utilize Disadvantaged Business Enterprises (DBEs). G3 Quality, Inc.; GMU Geotechnical, Inc.; Kleinfelder, Inc.; Ninyo & Moore; RMA Group; and Twining, Inc., are aware of Public Works' Outreach Program and their proposed DBE participation is on file with Public Works.

The recommended agreements with G3 Quality, Inc.; GMU Geotechnical, Inc.; Kleinfelder, Inc.; Ninyo & Moore; RMA Group; and Twining, Inc., will include a Cost of Living Adjustment provision in accordance with the Board's policy that was approved on January 29, 2002.

All six selected firms submitted proposals to perform as-needed consultant services for both Federally and non-Federally funded projects. Pursuant to Caltrans' Local Assistance Program Guidelines, consultant services agreements for such projects require a pre-award audit of the consultants' cost proposal and draft agreement. Public Works submitted the draft consultant services agreements for the six selected firms to Caltrans to perform the pre-award audit. If required, Public Works will amend the draft consultant services agreements to incorporate any additional requirements and/or conditions presented by Caltrans prior to execution of said agreements.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Awarding this Consultant Services Agreement to G3 Quality, Inc.; GMU Geotechnical, Inc.; Kleinfelder, Inc.; Ninyo & Moore; RMA Group; and Twining, Inc., and authorizing the short extensions of the existing agreements will allow Public Works to continue to be responsive to increases in workload and provide quality control and effectiveness in the design and construction of our projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Geotechnical and Materials Engineering Division.

The Honorable Board of Supervisors

2/10/2015

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Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:GK:kw

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office

LOS ANGELES DAILY JOURNAL

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Erayna Chang
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900 S FREMONT AVE
ALHAMBRA, CA 91803

DJ# 2651757

The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide as-needed materials testing, pavement mix design, and inspection services at various locations in Los Angeles County and neighboring counties. Proposals are due September 15, 2014, no later than 5 p.m. RFP may be downloaded for free at Public Works' website: <http://dpw.lacounty.gov/general/contracts/opportunities>
8/18, 8/20/14

DJ-2651757#

COPY OF NOTICE

Notice Type: RFP REQUEST FOR PROPOSALS
Ad Description: REQUEST FOR PROPOSAL

To the right is a copy of the notice you sent to us for publication in the LOS ANGELES DAILY JOURNAL. Thank you for using our newspaper. Please read this notice carefully and call us with any corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

08/18/2014 , 08/20/2014

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Bid Detail Information**Bid Number :** AED7739930**Bid Title :** As-Needed Materials Testing, Pavement Mix Design, and Inspection Services on Federal and Non-Federal Funded Projects**Bid Type :** Commodity**Department :** Public Works**Commodity :** ENGINEERING - INSPECTING, STRUCTURAL**Open Date :** 8/18/2014**Closing Date :** 9/15/2014 5:00 PM**Bid Amount :** \$ 1,000,000**Bid Download :** [Available](#)**Bid Description :** The County of Los Angeles Department of Public Works is inviting proposals from qualified firms to provide as-needed materials testing, pavement mix design, and inspection services at various locations in Los Angeles County and neighboring counties.

The Request for Proposals is available to download for free from the PublicWorks website at <http://dpw.lacounty.gov/general/contracts/opportunities> or [here](#) to access the RFP. Proposals must be addressed and submitted to the Department of Public Works, 900 South Fremont Avenue, Alhambra, California 91803, CASHIER'S OFFICE, located on the Mezzanine Level, on/or before 5 p.m., September 15, 2014.

Questions regarding this RFP should be directed to the contact person listed below.

Contact Name : Erayna Chang**Contact Phone# :** (626) 300-2325**Contact Email :** EQCHANG@dpw.lacounty.gov**Last Changed On :** 8/18/2014 7:39:27 AM[Back to Last Window](#)

Department of Public Works

Updated: 8/18/2014 10:00 AM



Doing Business with DPW > Project Summary

PROJECT SUMMARY

Project ID: AED7739930
Project Name: As-Needed Materials Testing, Pavement Mix Design, and Inspection Services on Federal and Non-Federal Funded Projects
Scope of Services: As-needed materials testing, pavement mix design, and inspection services
RFP Issue Date: 8/18/2014
Proposal Due Date: 09/15/2014 05:00 PM
Contact Person: **Name:** Erayna-Qlan Chang
Phone: 626-300-2325
Email: [Click Here](#)
Estimate: \$1,000,000

Documents

Document	Description
RFP	RFP



AWARD BOARD LETTER MINORITY VERIFICATION SHEET

DIVISION	Geotechnical and Materials Engineering
AGENDA DATE	February 10, 2015
SUBJECT: This action is to authorize the Director of Public Works or her designee to proceed and award six consultant services agreements for as-needed materials testing, pavement mix design, and inspection services to be utilized on various Federal and non-Federal funded projects throughout the Los Angeles County and other neighboring jurisdictions for a 3-year term plus two 1-year extension options each. In addition, this action would authorize the Director of Public Works or her designee to extend five existing but expiring consultant services agreements for these same types of services for a period of one month, with two potential 1-month extension options for each agreement, to ensure there is no gap in services while transitioning to the new consultant services agreements. These extensions would not increase the combined aggregate program amount.	
How many of the proposers are certified local small business enterprises (LSBE) or certified minority, women, disadvantaged, or disabled veteran businesses (CBE)?	
Answer: Contracts will be using federal funding. A DBE goal of 4.14% was established per federal regulation (49 CFR, Part 26)) to ensure proposers meet this goal by using DBE subconsultants. Proposers' LSBE or CBE status were not collected.	
How many of the contract awards are going to certified local small business enterprises (LSBE) or certified minority, women, disadvantaged, or disabled veteran businesses (CBE)?	
Answer: See answer above.	